

Annual Bleacher Inspection Checklist

A working checklist for school facility directors, athletic directors, and district maintenance teams

Facility Information

School / Facility:	
District:	
Inspector:	
Date of Inspection:	
Bleacher Manufacturer:	
Bleacher Capacity (seats):	
Year Installed:	

Pre-Inspection (Before Anyone Enters the Bleachers)

■	Bleachers are fully closed and locked	Pass / Fail / N/A
■	No personnel on or under the bleachers	Pass / Fail / N/A
■	Wheels and rollers visually checked for damage	Pass / Fail / N/A
■	Floor area clear of debris around bleachers	Pass / Fail / N/A
■	Lockout/tagout in place if motorized	Pass / Fail / N/A

Structural Inspection (Extended Position)

■	All structural rails are present, undamaged, and properly fastened	Pass / Fail / N/A
■	No visible cracks in welded joints	Pass / Fail / N/A
■	All bracing tubes secure and undamaged	Pass / Fail / N/A
■	Foot rail in proper position with no missing connections	Pass / Fail / N/A
■	End closures present and undamaged	Pass / Fail / N/A
■	Side rails secure at all rows	Pass / Fail / N/A
■	No excess deflection at maximum row when loaded	Pass / Fail / N/A

Deck Inspection

■	All seat boards present, undamaged, no splintering	Pass / Fail / N/A
■	Foot boards present, no warping or splintering	Pass / Fail / N/A
■	Seat board fasteners present and tight at each station	Pass / Fail / N/A
■	Aisle bridges (if present) flat, undamaged, securely connected	Pass / Fail / N/A
■	No gaps greater than 4 inches between rows where prohibited	Pass / Fail / N/A
■	Anti-slip surfaces (where required) present and intact	Pass / Fail / N/A

Mechanical / Operating System

■	Bleachers extend smoothly without binding	Pass / Fail / N/A
■	Locking mechanisms engage on every row	Pass / Fail / N/A
■	Wheel hardware (axles, fasteners) tight and lubricated	Pass / Fail / N/A
■	Power-operation motor (if applicable) functions normally	Pass / Fail / N/A
■	Key-operated controls function and key removable only in safe state	Pass / Fail / N/A
■	Manual operation handles or cranks present and functional	Pass / Fail / N/A
■	Brake systems engage and hold when activated	Pass / Fail / N/A

ADA Compliance Items

■	Designated wheelchair positions present and properly located	Pass / Fail / N/A
■	Wheelchair positions match required count per capacity tier	Pass / Fail / N/A
■	Companion seats adjacent to each wheelchair position	Pass / Fail / N/A
■	Wheelchair access route from main floor is unobstructed	Pass / Fail / N/A
■	Aisle width meets minimum ADA requirements (36 inches typical)	Pass / Fail / N/A
■	Sightlines from wheelchair positions are unobstructed	Pass / Fail / N/A
■	Wheelchair-position signage present and legible	Pass / Fail / N/A

Safety & Egress

■	Emergency exits not blocked by extended bleachers	Pass / Fail / N/A
■	Aisle widths meet code requirements	Pass / Fail / N/A
■	Handrails (where required) present and secure	Pass / Fail / N/A

■	Lighting above bleachers fully operational	Pass / Fail / N/A
■	Posted maximum occupancy visible and unobstructed	Pass / Fail / N/A
■	Fire-extinguisher access path is clear	Pass / Fail / N/A

Documentation Review

■	Manufacturer's operation manual on file	Pass / Fail / N/A
■	Most recent inspection report on file	Pass / Fail / N/A
■	Service log up to date with most recent maintenance	Pass / Fail / N/A
■	Posted operating instructions present near bleacher controls	Pass / Fail / N/A
■	Annual inspection certificate filed with the district	Pass / Fail / N/A

Inspector Notes & Repair Recommendations

Need a professional inspection? BROC provides ADA-compliant annual bleacher inspections across Colorado and California. Schedule at brocllc.com/ada-bleacher-inspection-services/ or email randy@brocllc.com.